

... hereby certify that the within and foregoing is a true and correct copy of the original now on file in my office together, with all of the endorsements thereon.

Witness my official signature and seal of office on

this the 28 day of September

A.D., 20 16

Lisa Howard
Clerk of Court, Jackson Parish, Louisiana

Conveyance
FILED AND RECORDED
JACKSON PARISH
CLERK OF COURT

409774

2016 SEP 28 AM 11:10

The following ordinance having been introduced at a regular meeting held on August 16, 2016 and notice of its introduction having been published in the official journal and a public hearing having been held in connection therewith, on this date, was offered for final adoption by Greg Harris and seconded by Frank Horrell.

BY
DEPUTY CLERK

Lisa Howard

ORDINANCE 12 - 153

An Ordinance setting the guidelines and fees for building permits for the Town of Chatham

BE IT ORDAINED, by the Board of Alderman for the Town of Chatham, Jackson Parish, LA, as follows:

Section I

The information needed to receive a building permit are as follows:

- ❖ 911 Address – For an existing address you will need to have a Verification form completed by the 911 Office. If a new address, you will need to apply for a 911 number.
- ❖ Assessment Form – Obtain this information from the Tax Assessor’s Office located at 500 E Court St., Suite 101 Jonesboro, LA.
- ❖ New Home Construction – To issue a permit, the Permit Desk must have all the above information and a copy of the Certified Building Plan Review prior to issuing a permit. Please provide the name of the licensed Contractor who will be doing the construction. Prior to occupancy of project a Certificate of Occupancy must be issued by Inspection Unlimited. Failure to receive this Certificate could result in utilities being removed from the home.
- ❖ Commercial Buildings (New & Additions) – Must have approval of the State Fire Marshall and a Certified Building Plan Review prior to receiving permit. Must provide contractors name that will be doing the construction. Prior to occupancy a Certificate of Occupancy must be issued by the State Fire Marshall’s office and Inspections Unlimited. Failure to receive both certificates could result in utilities being removed from the building.
- ❖ Additions to Existing Homes – If the addition is more than 50% of the original square footage of the home, then a Certified Building Plan review and inspection will be required to obtain a permit.
- ❖ Shed, Portable Buildings, Unattached Garages, etc. – If more than 500 square feet, a Certified Building Plan Review and inspection is required to receive a permit.
- ❖ All Mobile Homes – New and used mobile homes require inspection of plumbing, electrical and tie downs prior to receiving electrical service from the power company. Inspections are also required if replacing a mobile home with a new one. Mobile homes must also comply with Town Ordinance 12 – 126 and deposits must be paid before utilities will be turned on.
- ❖ Reconnection of Utilities - Any residential or commercial building where the utilities have been disconnected for 12 months or more requires a permit and inspections to reconnect. Failure to receive both permit and inspections could result in utilities being removed from the building.
- ❖ All Recreational Campers and Camps – These are not allowed inside the city limits of Chatham, LA for residential purposes.

Section II

All new home construction, new commercial buildings, additions and remodeling require inspections during construction. All inspection reports must be received and a Certificate of Occupancy must be issued prior to occupying the structure. A final electrical inspection report is required along with a permanent sewage report for electrical power to be connected to the structure.

Certificates of Occupancy can only be issued by the town's designated Building Official. Inspections Unlimited is the designated building official for the Town of Chatham. Applicants must contact them to receive a Certificate of Occupancy.

All permits for new home construction, new commercial buildings, additions and remodeling must be approved by Inspections Unlimited prior to receiving permit.

Section III

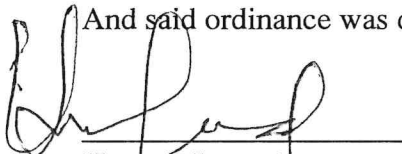
The Town of Chatham sets the cost of the building permit as \$100.00 for residential applicants and \$200.00 for commercial applicants.

Additional fees maybe charged by Inspections Unlimited. Those fees will be between Inspections Unlimited and applicant. The Town of Chatham has no authority over fees charged by Inspections Unlimited.

The above and foregoing ordinance having been read section by section, was then submitted to an official vote as a whole and adopted by the following vote:

YEAS: 4
NAYS: 0
ABSENT: 1

And said ordinance was declared legally adopted on this 13th day of September, 2016.


Herman Lenard
Mayor


Lynette Roberts
Clerk